

# IMCOM EUROPE US Army Entertainment One Act Play Festival

October 9-11, 2020

KMC Onstage, Kaiserslautern, Germany

## 2020 Festival Guide

### ELIGIBILITY

- The event is open to all US military personnel, family members, DoD civilians, and bona fide guests stationed overseas. Performances are open to any audience members, whether or not they actively participate.
- Applications by groups from all branches of service are accepted. If not part of US Army Entertainment, each competing theatre group must be a member of the American Association of Community Theatre (AACT) at the time of the Army Europe Festival for consideration as "Best Show." Additionally, the participation of groups from other branches of services does not include any financial support from the US Army.

### ENTRY DEADLINES & SUBMISSION

- One Act Play Entry Forms with proof of performance rights must be submitted to the Army Europe Entertainment Program Manager as soon as possible, but **NLT Sept. 1, 2020**.
- Pre-Festival Technical Sheets must be submitted to the Army Europe Entertainment Program Manager as soon as possible, but **NLT Sept 25, 2020**.
- Entry Show Posters or artwork for each entry must be submitted to the Army Europe Entertainment Program Manager as soon as possible, but **NLT 21 Sept., 2020**.
- Each theater must provide 100 copies of show programs when they arrive for the festival.

### FESTIVAL RULES & GUIDELINES

- Each bona fide military community theatre program may bring one play to the Festival. Additional show entries will be considered on a case-by-case basis.
- Army groups must submit completed form DA 3238-R (Request for Royalty Clearance) through normal channels. In addition to local performances, one performance should be requested for 9, 2020 in KMC Onstage, Kaiserslautern, Germany, seating capacity 221, expected attendance 150, no admission charge. DA 3238-R is available at: <http://www.army.mil/usapa/eforms/pdf/A3238.PDF>
- In case of an original entry, writer must submit a statement attesting to authorship and waiver of royalty claims from performance, and/or information pertaining to royalty payment.
- Other branches of service participating must have clearance through their normal channels.

- AACTFest 2021 official rules will be followed. The Festival handbook is available online at <https://aact.org/festival-handbook> .
- Running time of performance will not exceed 60 minutes. An additional ten minutes each will be allotted to set-up and strike the production during the critiques. There will be no technical rehearsal time allotted other than the pre-Festival sign-ups with Festival Technical Director, TBD. Starting with the first cue, an official timer will monitor each performance, set-up, and strike. If pre-show music or set-up of props/scenic elements is used to establish mood, they will be considered part of the running time. Any performance exceeding 60 minutes will be disqualified for awards consideration. There is no minimum for running time.
- No paid employee or contractor of the Entertainment program should act or perform on stage in a production entered in the Festival. In emergency circumstances, such as illness or unexpected deployment of a cast member, exceptions may be requested on a case-by-case basis. Under no circumstances will staff be eligible for performance awards consideration.
- All plays will utilize the same stage space. A current floor diagram will be provided under separate cover. All scenic elements, props, and special furnishings necessary to a specific production are the responsibility of the performing group, and must be stored in 100 square feet (10 feet by 10 feet). There is a bi-parting front drape. General area lighting and sound system are provided, to be operated by the entrant's technician(s). Special effects are only possible if set up in the allotted time. Requests for basic furniture and other technical questions should be directed to the IMCOM E Entertainment Program Manager.
- Please indicate on entry form if any show contains language or situations that could be considered inappropriate for a family audience, so viewers may be advised before the show. This will enable them to make an informed decision whether or not to view the performance.
- Video-taping or photographing performances is strictly prohibited by international copyright law.
- In order to ensure maximum enjoyment by the audience, as well as concentration by the performers and judges, children under six cannot be admitted unless a production specifically targets this age group. There is no participation or admission charge.
- In accordance with AACT rules, once a performance has begun, no will be admitted to the theater.
- The show selected as "Best Show" by festival adjudicators will be the IMCOM Europe US Army Entertainment (AACT Region X) nomination to the AACTFest 2021 National Theatre Festival, to be held in June 2021, in Louisville, KY